

ATTACHMENT A
MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR
COMMITMENT FORM

In accordance with Section 1.21 of RFP 22-70334, the respondent is expected to submit with its proposal a Minority & Women's Business Enterprises (MWBE) RFP Subcontractor Commitment Form. In order for the subcontractor commitment to result in evaluation points for the Respondent, the entity must be on the [State of Indiana Certified M/W/IVOSB list](#).

If participation is met through use of vendors who supply products and/or services directly to the Respondent, the Respondent must provide a description of products and/or services provided that are directly related to this proposal and the cost of direct supplies for this proposal. Respondents must complete the Subcontractor Commitment Form in its entirety. The amount entered in "**TOTAL BID AMOUNT**" should match the amount entered in the Attachment D, Cost Proposal Template under "**TOTAL ASSESSMENT FEE.**" The MBE and/or WBE subcontractor amount and subcontractor percentage is based on the initial term of the contract for scoring purposes only. The subcontractor commitment shall apply to the life of the contract including any time after the initial term.

Failure to meet these goals will affect the evaluation of your Proposal. The Department reserves the right to verify all information included on the MWBE Subcontractor Commitment Form.

Prime Contractors must ensure that the proposed subcontractors meet the following criteria:

- Must be on the [State of Indiana Certified M/W/IVOSB list](#), **on or before** the proposal due date
- Prime Contractor must include with their proposal the subcontractor's M/WBE Certification Letter provided by IDOA, to show current status of certification.
- Each firm may only serve as one classification – MBE, WBE, or IVOSB (see section 1.22)
- A Prime Contractor who is an MBE or WBE must meet subcontractor goals by using other listed certified firms. Certified Prime Contractors cannot count their own workforce or companies to meet this requirement (see 25 IAC 5-6-2(d))
- **Must serve a Valuable Scope Contribution (VSC). The firm must serve a value-added purpose on the engagement, as confirmed by the State.**
- Must provide goods or services only in the industry area for which it is certified.
- Must be used to provide the goods or services specific to the contract.
- National Diversity Plans are generally not acceptable

MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR LETTER OF
COMMITMENT (MWBE)

A signed letter(s), on company letterhead, from the MBE and/or WBE must accompany the MWBE Subcontractor Commitment Form. Each letter shall state and will serve as acknowledgement from the MBE and/or WBE of its subcontract amount, a description of products and/or services to be provided on this project, and approximate date the subcontractor will perform work on this contract. The MBE and/or WBE subcontractor amount and subcontractor percentage is based on the initial term of the contract for scoring purposes only. The subcontractor commitment shall apply to the life of the contract including any time after the initial term.

The State may deny evaluation points if the letter(s) is not attached, not on company letterhead, not signed and/or does not reference and match the subcontract amount, subcontract amount as a percentage of the "**TOTAL BID AMOUNT**" and the anticipated period that the Subcontractor will perform work for this solicitation.

By submission of the Proposal, the Respondent acknowledges and agrees to be bound the rules and requirements of the State's M/WBE Program. Questions involving the regulations governing the MWBE Subcontractor

Commitment Form should be directed to: Division of Supplier Diversity at (317) 232-3061 or [the Supplier Diversity website](#).

STATE OF INDIANA MBE/WBE SUBCONTRACTOR COMMITMENT FORM

RFP#: 22-70334

DUE DATE: February 14, 2022

TOTAL BID AMOUNT: \$26,091,390.24

<input type="checkbox"/> MBE Firm <input checked="" type="checkbox"/> WBE Firm			
Company Name: Chamberlin Dunn LLC	Contact Person: Molly Chamberlin		
Address: 350 Massachusetts Avenue, Suite 300 Indianapolis, IN 46204	E-mail: molly.chamberlin@chamberlindunn.com		
Sub-Contract Amount: \$162,050.00	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; padding: 2px;">Telephone Number: (317) 435-7490</td> <td style="width:50%; padding: 2px;">Fax Number: ()</td> </tr> </table>	Telephone Number: (317) 435-7490	Fax Number: ()
Telephone Number: (317) 435-7490	Fax Number: ()		
Sub-Contract Percentage of Total Bid: .62%	<p>Chamberlin/Dunn, LLC (“C/D”) will act as the research partner and evaluator for the project. C/D has extensive experience providing research and evaluation support for federal and state-funded programs. C/D will support CELL at UIndy in collecting and analyzing data to identify the extent to which the project is being implemented with fidelity, as well as to identify the extent to which the project is achieving desired school- and student-level outcomes. This will provide vital lessons not only to CELL, to support continuous improvement throughout the project, but also to IDOE in terms of lessons learned and recommendations related to the initiative.</p>		
<p>Provide approximate dates when Sub-Contractor will perform on this project:</p> <p>April 1, 2022- September 30, 2024</p>			

<input checked="" type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm			
Company Name: Bucher and Christian Consulting, Inc. D/B/A BC <i>forward</i>	Contact Person: Todd Tolson		
Address: 9777 North College Avenue Indianapolis, IN 46280	E-mail: Todd.Tolson@BCforward.com		
Sub-Contract Amount: \$470,000	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; padding: 2px;">Telephone Number: (317) 493-2017</td> <td style="width:50%; padding: 2px;">Fax Number: (866-881-7769)</td> </tr> </table>	Telephone Number: (317) 493-2017	Fax Number: (866-881-7769)
Telephone Number: (317) 493-2017	Fax Number: (866-881-7769)		
Sub-Contract Percentage of Total Bid: 1.80%	<p>Describe service/product to be provided and <u>how this is a Valuable Scope Contribution of the Contract</u>:</p> <p>Project Management Staffing Staff Augmentation Services</p>		
<p>Provide approximate dates when Sub-Contractor will perform on this project:</p> <p>April 1, 2022- September 30, 2024</p>			

University of Indianapolis
Respondent Firm
1400 East Hanna Ave
Address
Indianapolis, IN 46227
City/State/Zip Code
Representative
3/24/22
Date

317-788-3301
Telephone Number
-
Fax Number
dudichj@uindy.edu
Email Address

Authorizing Signature
Jason Dudich, VP of Finance & Administration,
Treasurer
Printed Name and Title

X Please check if additional forms are attached.

Page 1 of 5

FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF COMMITMENT.